

## **\*\*\*Howard County Connect is Hiring Drivers & Dispatchers! \*\*\***

Coordinated Assistance Ministries, Inc. is seeking drivers & dispatchers for **Howard County Connect**, a transportation partnership including United Way, C.A.M. Inc., and Adams Auto Group created to assist Howard County residents with getting to work, medical appointments, and other places essential to daily life on weekends and after local trolley hours. This position requires the operation of a company van equipped with a wheelchair lift. The successful candidate must be able to work with the general public have good communication skills, be self-motivated, organized, well groomed, and friendly with a positive attitude.

**Salary:** \$10-12 per hour

**Hours:** 2 to 3 shifts per month

**Shift:** M, T, W, Th & F- Evening Shift

Sat. & Sun.- Day & Evening Shift

### **Driver Duties**

Provide on-demand transports for passengers to and from locations in Howard County, Indiana.

### **Dispatcher Duties**

Answer incoming calls from individuals requesting a ride by phone or text. Send ride requests to drivers with all necessary details using One Talk system. Communicate changes and updates to the driver.

### **Skills**

Ability to read, write and speak English.

Ability to enter data by computer and take detailed notes.

Ability to follow company safety and operational rules and procedures.

### **Job Requirements**

Must possess a High School Diploma or GED and pass a background check and drug screen.

Must possess a valid Indiana driver's license with a clean driving record, be 21 years of age and have 5 years of driving experience. Professional driving experience is preferred. (Drivers only.)

Must be able to lift and move a minimum of 10 pounds.

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Coordinated Assistance Ministries (C.A.M.) is a ministry to the homeless and to guests in need. We operate a day shelter, men's shelter, and family shelter. C.A.M. observes federal holidays and is a team-oriented work environment. Training opportunities are available and the ministry is growing!

**To Apply:** Applications can be found at [www.camhope.org](http://www.camhope.org). You may email your resume or completed application to [dennine@camhope.org](mailto:dennine@camhope.org). You may also submit by mail or in person to:

**625 North Union Street Kokomo, IN 46901.**

**For more information, call (765)452-8963 and select option 5.**

**Applications are accepted on an ongoing basis. Now hiring!**